



**The Mothers' Club of  
Grosse Pointe South High School**

**ENRICHMENT FUND APPLICATION & GUIDELINES**

Applicant Name and Position: \_\_\_\_\_

Department: \_\_\_\_\_ Phone: \_\_\_\_\_ Time to call: \_\_\_\_\_

1. Please describe your request in detail, using attachments if necessary:

2. Please describe how students will benefit with approximate number of students:

3. Amount requested: \$ \_\_\_\_\_

4. Is the amount listed above full funding, or are other sources involved? Please be descriptive and provide all relevant details:

5. Has this been requested of the Mothers' Club in the past? If so, when, and was the request denied, partially funded, or fully funded?

6. Can the request take place if only partially funded?

7. Please provide any additional information for consideration:

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Approval: Y N

Principal Review \_\_\_\_\_ Date: \_\_\_\_\_ Priority: High \_\_\_ Med \_\_\_ Low \_\_\_

Mothers' Club Approval: Yes \_\_\_ No \_\_\_ Enrichment Signature: \_\_\_\_\_

## **The Mothers' Club of Grosse Pointe South High School Guidelines for the Academic Enrichment Fund**

*The mission of the Mothers' Club Enrichment Program is to financially support the academic curriculum of Grosse Pointe South High School staff with supplemental funding for programs deemed appropriate by the Executive Board and voted on by the General Membership. This will include all academic departments at every grade level.*

**Dear Faculty of Grosse Pointe South High School,**

Attached is the application for the Mothers' Club Enrichment Fund. Please read completely before beginning.

**Deadline: October 15 and February 15 of each school year.**

Procedure:

- Completed applications will be presented to the academic department head for signature and review. Each department head will then submit all requests to the Principal for prioritization.
- The Principal will meet with a Mothers' Club sub-committee to review each application, before the next Executive Board meeting.
- The Mothers' Club sub-committee will minimally consist of the President, Past-President, President Elect, Enrichment Chair and Scholarship Chair.
- Applications will be presented and decisions reached at the Mothers' Club Executive Board meeting.
- Each application and recommended decision will be presented and voted upon at the next General Membership meeting (one week after the Executive Board meeting).
- Requests may be granted with full or partial funding.
- Late applications will be tabled to the next deadline date.

The applicant and Principal will be notified of the Mothers' Club decision by the Enrichment Chair after the vote of the General Membership.

**All Mothers' Club decisions are final.**